

BELLARMINE-JEFFERSON HIGH SCHOOL

465 E. Olive Ave • Burbank, CA 91501-2175 • (818) 972-1400 • Fax: (818) 559-6387

TRANSFER APPLICATION

MINIMUM REQUIREMENTS

For admission to the 10th or 11th grade, a student must have completed course requirements for previous high school grade levels, comparable to the curriculum of Bellarmine-Jefferson High School, with a *grade point average of 2.0 or better* on a 4.0 scale in academic subjects. We do not accept 12th grade transfers.

THE APPLICATION PROCESS

STEP I: INITIAL APPLICATION

- **APPLICATION**
Please complete the Application for Admission form and submit it, along with the following:
- **APPLICATION FEE**
A non-refundable fee of \$75.00 must be paid at the time of application. (This is not the Registration Fee.)
- **PERSONAL ESSAY**
The Admissions Committee asks you to assist us in forming a more complete picture of you and your reasons for applying at Bellarmine-Jefferson. Please tell us about yourself, your abilities, interests and extra-curricular activities. We value your honest self-description. Your essay should be approximately 250 words.
- **HIGH SCHOOL PLACEMENT TEST SCORES FOR 10TH GRADE TRANSFERS ****
If your 9th grade school is not Catholic, you will given a placement test. Students who attended Catholic school for 9th grade may have placement test scores included with the official academic transcripts.

WHAT WE NEED FROM YOUR PRESENT OR LAST SCHOOL

- **OFFICIAL ACADEMIC TRANSCRIPTS**
Please submit an official transcript of your high school grades along with scores for any national tests taken during high school. ** 10th grade students transferring from a Catholic high school should also have their placement test scores included.
- **RECOMMENDATION FORM**
Please submit two recommendation forms, one from your current principal and one from your counselor. These forms should be sent to us from the person who filled them out. At no time should anyone else have access to these forms.

STEP II: ADMISSION COMMITTEE INTERVIEW

- The Student and Parent(s) will be interviewed by the Director of Admissions or another member of the Admissions Committee.

STEP III: ACCEPTANCE DECISION

- Acceptance at Bellarmine-Jefferson High School is based on:
 1. Prior Grades
 2. Test Scores
 3. Recommendation
 4. Interview

STEP IV: REGISTRATION & TUITION

- **REGISTRATION FEE**
The Registration Fee is \$500 to \$550 depending on the time period in which a student applies/enrolls. It is non-refundable and may not be applied to tuition.
- **TUITION CONTRACT**